

The Annual Quality Assurance Report (AQAR) of the IQAC (2014-15)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	NSPM's Late Bindu Ramrao Deshmukh Arts & Commerce Mahila Mahavidyalaya, Nashik Road
1.2 Address Line 1	Sane Guruji Nagar, Jail Road
Address Line 2	Nashik Road
City/Town	Nashik
State	Maharashtra
Pin Code	422101
Institution e-mail address	nspmacmm@yahoo.com
Contact Nos.	0253-2465967
Name of the Head of the Institution:	Principal Dr. Bhardwaj Ashwinikumar Ramswarup
Tel. No. with STD Code:	0253-2465967

Mobile:

9423177739

Name of the IQAC Co-ordinator:

Mr. Warkari Prakash Venunath

Mobile:

8237038319

IQAC e-mail address:

iqacbrdacmm@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

EC_57_RAR_58 dated 30-11-2011 NSPMs Late
Bindu Ramrao Arts & Commerce Mahila
Mahavidyalaya, Nashik Road Maharashtra.docx

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner-bottom
of your institution's Accreditation Certificate)

EC/57/RAR/58 dated 30-11-2011

1.5 Website address:

www.nspm-mahilacollege.in

Web-link of the AQAR:

Nil

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

SR. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	---	2004	2009
2	2 nd Cycle	B	2.39	2011	2016
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

04/02/2004

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 submitted to NAAC on 24/12/2012 (DD/MM/YYYY)
- ii. AQAR 2012-13 submitted to NAAC on 25/12/2013 (DD/MM/YYYY)
- iii. AQAR 2013-14 submitted to NAAC on 01/05/2015
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

.

1.12 Name of the Affiliating University (for the Colleges)

**Savitribai Phule Pune University,
Pune**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR, etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2.IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2. 6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

Rs. 2, 70,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC has played a vital role in:

- **Facilitating various projects by Board of Students Welfare, Pune University and Board of Colleges & University Development, Pune University as well as projects under Quality Improvement Programme, Pune University**
- **Running Employability Development Programme in collaboration with Mitra, Germany.**
- **IQAC members contribute their suggestions regarding various activities and programmes conducted in the college.**
- **IQAC encouraged the teachers to present papers International, national, state level seminars, conferences and workshops.**
- **IQAC also stimulated the teachers for paper publication in journals and book writing.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action			Achievements
No	Month & Week	Name & Details of the Programme/Activity	
1	June 3 rd Week	Formation of IQAC & Distribution of Responsibilities	New committee of IQAC was formed
2	July 3 rd Week	Appointment of Advisory Committee Members	Yes
3	August 3 rd Week	Filling API Forms	Done
3	October Last Week	Orientation Programme for IQAC Members (College Level)	Yes
4	April 2015- 1 st Week	Quality Inspection Drive	Yes
5	April 2015	IQAC Advisory Committee Meeting	Yes

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes

Management Syndicate Any other body

Provide the details of the action taken

➤ **The AQAR was placed in the Local Management Committee of the college and it was approved.**

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02			
UG	02			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				02
Total	06			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02 (PG)
Trimester	
Annual	02 (UG)

1.3 Feedback from stakeholders*Alumni Parents Employer Students
(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

➤ **NO**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

➤ **NO**

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
17	13			03

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	02								02

2.4 No. of Guest and Visiting faculty and Temporary faculty

01

04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	03	03
Presented papers	05	12	03
Resource Persons	--	02	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Use of ICT tools (Smart Board) including Power Point Presentation, use of audio-visual aids, Group Discussions, Screening cum discussion of the Drama & Fiction prescribed & non-prescribed for the syllabus,**
- **Open Book Test, Unit Tests, & Lecture Series for Students (University sponsored), Students Academy, Seminars, Industrial Visits, Field Visits, Survey, Home Assignments, Book Reviews, Debates, Wall Paper Competition,**
- **Case studies, Role plays, Management Games, Field survey, Project report, Tutorial, Seminar, are various processes adopted by the institution in Teaching & Learning.**

2.7 Total No. of actual teaching days during this academic year

242

2.8 Examination/ Evaluation Reforms initiated by the Institution(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Examination, Periodical Tests, Research Projects for PG, Interview Projects, Internal Revaluation & Photocopies of the answer sheets, Subject Wise Result Analysis, Rank Holders

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03		
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2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
TYBCom	123	1.62	18.69	20.32	13.81	54.44
TYBA	81	4.93	18.51	13.58	24.68	61.72
M. A.	02	---	---	100	---	100
M. Com	46	21.73	54.34	6.52	4.34	86.93

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- **Students' Feedback is taken for every subject and on the basis of it the respective teacher is counseled for improvement in teaching as per the students needs for better results.**
- **During the various meetings of Examination, IQAC members contribute their suggestions for improvising the Teaching & Learning process of the students individually as well.**
- **After the analysis of the results every year, IQAC provides feedback to the individual teachers regarding teaching methodology and subject knowledge acquisition of the students.**
- **IQAC promotes the use of ICT in teaching.**
- **API –PBAS of all the teaching faculty are analyzed.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	05
HRD programmes	
<i>Orientation programmes</i>	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	02	NIL	NIL
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- **Academic Research Coordinator (ARC) is appointed by the University to look after the research activities at the college level.**
- **Research Committee has been formed in the College which encourages and supports the staff for research activities, thus creating healthy atmosphere for research.**
- **Students are encouraged to participate in the University Level Research Activity named Avishkar.**
- **An UGC committee is also formed in the college which takes care of sending various proposals for research activities and financial grants under the guidance of IQAC.**
- **IQAC encouraged the teachers to present papers International, national, state level seminars, conferences and workshops.**
- **IQAC also stimulated the teachers for paper publication in journals and book writing.**

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		02	02	
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	01	
Non-Peer Review Journals	01	01	01
e-Journals			
Conference proceedings	01	07	02 (State Level)

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakh :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	

3.17 No. of research awards/
 recognitions received by faculty and
 research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
 who are Ph.D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="10"/>	Any other	<input type="text" value="01"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Under Extra Mural Activities a Lecture Series for 3 days is arranged for Senior Citizens Club in collaboration with Savitribai Phule Pune University, Pune**
- **Various activities were conducted by the National Service Scheme in collaboration with Savitribai Phule Pune University, Pune as follows:**
- **Rashtriya Poshan Aahar Saptaah (A Week) programme was organised in the college by the NSS Dept.**
- **Voter Awareness Abhiyan was organised in the college**
- **Poster Presentation on Female Foeticide & Decreasing number of Females was organised in the college**
- **Special Winter Camp through NSS was organised in Chandgiri village by the college. Students conducted various activities in order to create awareness among the villagers like Swachhata Abhiyan, Water conservation, Jan Dhan Yojana, Disaster Management, Women Empowerment. Krushi Melava, Baal Melava for children, Health Check Up Camp, Rallies on Education, Cleanliness, Health, etc**
- **A rally was organised by the college in collaboration with Police Ayuktalaya, Nashik in order to create awareness regarding Traffic Rules. 200 students participated in this rally.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7700 sq. m			
Class rooms	14			
Laboratories	02			
Seminar Halls	01			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		53	QIP (2 lac)	
Value of the equipment purchased during the year (Rs. in Lakhs)		3,54,129	UGC (6,82,100)	
Others				

4.2 Computerization of administration and library

<ul style="list-style-type: none">➤ A computer with internet facility is available in the library.➤ Administration has been already computerized to a larger extent with 04 computers, 01 Laptop, 02 Printers and 01 Xerox machine in the office.
--

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3457		348	67,074	3805	
Reference Books	1182		64	39,839	1246	
e-Books						
Journals	30		05		35	
e-Journals						
Digital Database						
CDs	53				53	
A/V cassettes	15				15	
Others (specify)	610		175	38,762	785	
		9,39,585		1,45,675		10,85,260

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	27	02	04	05	--	05	03	--
Added	02	--	--	--	--	--	--	--
Total	29	02	04	05	--	05	03	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- **01 Full time Faculty on Contractual Basis was appointed. The said faculty taught the students *Computer Course* in the syllabus.**
- **All students and faculty have access to internet.**
- **Smart board & LCD Projector facilities are available to teach the students**
- **Internet facility is available in the office (04 computers), Library (01 computer), Examination Department (01 computer), NAAC Room (01 computer) and in the Principal's Cabin (01 Laptop).**

4.6 Amount spent on maintenance in lakhs :

i) ICT

1,89,527

ii) Campus Infrastructure and facilities

4,98,935

iii) Equipments

iv) Others

NIL

Total : 6,88,462

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **Display of Notices regarding various Scholarships and Free-ships.**
- **Running of Centre for Preparation of Competitive Examination.**
- **Motivated the students to participate in various sports.**
- **Trainings to the students at college level through Soft Skill Development Programme for on and off campus recruitment.**
- **Advanced Learners Training is provided to the meritorious students independently.**
- **Guidance is provided to the students Under Weaker Section Guidance Scheme.**
- **Counselling Center & Placement Cell are made available to students.**
- **Dayitva Nidhi (financial contribution made by the individual teachers) is available for the needy students.**
- **Feedback is taken from the students regarding the teaching of various subjects.**

5.2 Efforts made by the institution for tracking the progression

- **Alumni Meetings are organised and feedback is taken from the students.**
- **The data of the ex students is upgraded**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
764	130	--	--

(b) No. of students outside the state

00

(c) No. of international students

00

Men

No	%
--	--

No	%
	100

Women

Last Year (2013-14)						This Year (2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
330	226	42	185	00	783	244	249	51	223	00	767

Demand ratio

Drop out %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

An independent Guidance Center for Competitive Examination is established and run by the college for the students who are preparing for these exams. Workshops are conducted for the students and experts guidance is provided. A devoted library is maintained for this center. The college has received many books in donation which has added to the existing number of books.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- **An independent Counselling Center is established and run by the college for the students where counselling is provided to the needy students on daily basis during college hours (between 4-5 p.m.)**
- **A District Level Workshop on Emotional Intelligence was organised in the college (04 sessions were organised).**
- **A District Level Workshop on Competitive Examination was organised in the college (04 sessions were organised).**
- **A lecture was organised on Pre- Marriage Counselling.**
- **A Guidance Lecture was organised for the students on the theme IMPORTANCE OF BREAST FEEDING & WATER- ELIXIR OF LIFE. 03 Doctors specialised in these areas were invited as Resource Persons.**
- **Under Competitive Examination Center Training & Guidance is provided to the students who are preparing for the Competitive Examination like MPSC, UPSC, etc. The lectures are conducted throughout the year every Sunday (excluding Govt. Holidays & Vacation) between 8.00am – 10.00am and 10.30am- 12.30pm.**
- **Students are counselled for their absenteeism.**
- **Placement guidance and training for interview skills provided**

No. of students benefitted

297

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	176	22	32

5.8 Details of gender sensitization programmes

- **02 Lectures were organised for the students on Gender Sensitivity.**
- **Health awareness Guidance for students.**
- **District Level Workshop on Social Sensitivity & Awareness (03 sessions were organised).**
- **A lecture was organised on Pre- Marriage Counseling.**
- **Observation of International Women's Day on 08/03/2014**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

03

National level

02

International level

No. of students participated in cultural events

State/ University level

19

National level

08

International level

-

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

03

National level

01

International level

-

Cultural: State/ University level

National level

-

International level

-

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution (from SPPU)	13	87,000
Financial support from government	451	29,42,840
Financial support from other sources		
Number of students who received International/ National recognitions		-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **NO**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

"ENLIGHTENMENT THROUGH KNOWLEDGE"

Our Mission Is:

- **To empower the students, especially from weaker and needy sections, through quality education,**
- **To promote creativity, entrepreneurship and use of information and technology,**
- **To cultivate leadership skills among students with moral, mental and physical strengths,**
- **To nurture human values and sensitivity about socially relevant issues through education and research.**

6.2 Does the Institution has a management Information System

NO.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- **Syllabus for particular need based Courses run by the College like Soft Skill Development Programme, Certificate Course in English, and Guidance for Weaker Section are moduled and designed through the process of discussion with the students.**

6.3.2 Teaching and Learning

- **Adopting holistic educational approach**
- **Creative learning methods, students' projects and e-learning pedagogies**
- **Use of ICT technique for effective teaching.**
- **Teaching plans are recorded as daily teaching reports (DTR).**
- **Extended hands to students' from under privileged & rural category.**
- **At the beginning of session, the basic concepts and fundamentals of each subject are taught to the new entrants.**
- **Guest lectures, extracurricular activities, student seminars for the students and other assignment work by the students.**
- **Power Point Presentations on Syllabus are prepared for the students.**
- **Student's Academy, Group discussions are conducted for the students based on the syllabus.**
- **Various workshops & competitions like Paper Presentation Competition, Computerized Commerce Quiz, Online Accountancy Quiz, Budget Competition, Debate Competition, Elocution Competition, Power Point Presentation Competition, Poster Presentation, etc are conducted for the students.**
- **Wallpapers of all the Departments are prepared & displayed by the students in the college under the guidance of the concerned teachers.**

6.3.3 Examination and Evaluation

- **Online Questions Papers are provided for PG (MCom/ MA) by the University. Bar Code system was initiated by the University.**
- **Periodical / Unit tests of all the subjects are conducted for the students in the College.**
- **Open Book Test is initiated by English & Marathi Dept. in the college. This test is also conducted for M.A./ M. Com**
- **The examination dates are displayed on the notice boards.**
- **External examiners are appointed as per approved panel and it is kept strictly confidential.**
- **Continuous monitoring of students in terms of seminars, internal examination, projects.**
- **Total computerized result processing for FYBA & FYBCom examination and the Results are published within stipulated time.**
- **Photo copies of answer books are provided to applicants on demand.**
- **Feedback is provided on the basis of Students' performances in the tests and discussions are brought about in classrooms in order to update their subject comprehension.**

6.3.4 Research and Development

- **One Day Research Methodology Workshop was conducted for the students of M.Com & M.A**
- **Various Lectures are organised for the Teachers under Staff Academy.**
- **Teachers and students participated in 'Avishkar', a Research based University Level activity.**
- **A provision of Financial Assistance is made in the Budget for the faculty for research and development.**

6.3.5 Library, ICT and physical infrastructure / instrumentation

- **Smart Board and Television installed in the College.**
- **02 Book racks purchased for Library.**
- **Basket Ball Poles purchased for the Basket Ball Court of Sports Department.**
- **Water cooler with purifier to ensure the comfort to the students.**

6.3.6 Human Resource Management

Other than Recruitment of faculties on vacant teaching post, Optimum utilization of Teaching Staff at PG Level and various courses run in the college like:

- **Soft Skill Development programme,**
- **CCET (Center for Career Enhancement & Training),**
- **MBA affiliated to Yashwantrao Chavan Maharashtra Open University, Nashik**
- **Study Center of CPCT & Human Rights Course YCMOU and the college**
- **Competitive Examination Center**
- **Civil Defence Education Unit Crash Course**
- **Environmental Awareness Course**
- **PG Level (M.A/ M. Com)**
- **Coordinators of various committees**

6.3.7 Faculty and Staff recruitment

- **As per the rules and regulations of State Govt. Of Maharashtra, 02 Non teaching staff is promoted.**
- **As per the rules and regulations of UGC & SPPU, CAS is implemented for 05 teachers**
- **04 teachers appointed on Clock Hour Basis are SET/ NET/ Ph. D qualified**
- **01 teacher appointed as Visiting Faculty was Ph. D qualified**
- **Efforts are made to fill the vacant teaching post.**

6.3.8 Industry Interaction / Collaboration

- **Organizing study tour for students and faculty to industries.**
- **Arranging lectures of resource persons from industries.**
- **Inviting industries for campus interviews and placements.**
- **A Placement Cell is established in the college under which various activities like campus interviews are arranged in the college.**
 1. **20 students were selected in BIG BAZAAR**
 2. **70 students were interviewed by SEVA AUTOMOTIVE CO. 14 students were selected for the job**
 3. **20 students were interviewed by GOVIND DANDE & JEWELLERS. 08 students were selected for the job**
 4. **32 students were interviewed by PARK SYDE REAL ESTATE. 06 students were selected for the job**
 5. **Through National Skill Development Corporation 34 students studying in MCOM have taken the training from MAHINDRA NAMASTE and they will also be placed in jobs after the completion of their PG. These students have received scholarship of Rs. 1500/- each.**
- **Under Soft skill Development Programme students participated in an activity wherein they had to work for one hour and earn remuneration for it. They also need to submit a certificate of the same.**

6.3.9 Admission of Students

- **Pre admission counselling is provided to the students and guidance is provided regarding the selection of various subjects of the respective courses (Arts & Commerce) through Admission Committee formed in the college before the commencement date of the Academic Year (15 days prior to actual first working day)**

6.4 Welfare schemes for

Teaching	01
Non teaching	01
Students	08

6.5 Total corpus fund generated

NIL

(No funds are generated at College Level. However, the grants received from UGC and QIP, SPPU are received.)

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	M. S. Joshi & Co.	Yes	NSP Mandal, Nashik
Administrative	Yes	M. S. Joshi & Co.	Yes	NSP Mandal, Nashik

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- **An independent Chief Examination Officer (CEO) is appointed by the College & approved by the University for effective functioning of the Examinations.**
- **Online question Papers facility has been initiated by the University.**
- **Photocopies of Answer sheets are made available for the students by the University (if demanded by the students).**
- **Bar code System for the Answer Sheets has been introduced by the University.**
- **Choice based Credit System is implemented for PG (MA & M.Com)**
- **Research Projects for B. A. (Final Year, Special Economics) & M Com / M. A.**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- **Circulars are issued by the University to the affiliated colleges for encouraging for autonomy.**

6.11 Activities and support from the Alumni Association

- **The data regarding the Ex- students is updated.**
- **Ex- students meetings was held in the year**

6.12 Activities and support from the Parent – Teacher Association

- **Parent – Teacher Association plays a vital role for the National Service Scheme (NSS) Special Winter Camp. 50 students participate in this residential camp.**
- **02 meetings were organised in a year**
- **Presence of Parents in various Cultural, Sports and Academic Programmes like workshops, etc.**

6.13 Development programmes for support staff

- **Various Lectures are organised for the teachers Under Staff Academy.**
- **Smart Board Training is provided to the teachers for effective use of ICT in Teaching & Learning process.**
- **Participation of Teaching & Non teaching staff in various Seminars, Conferences, Workshops, etc.**
- **Participation of teachers in Orientation & Refresher courses & Faculty Development Programme.**
- **A provision of Financial Assistance is made in the Budget for the faculty for research and development.**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Tree Plantation is done in the College Campus.**
- **Cleanliness & Maintenance is done regularly.**
- **Utmost importance is given to Plant Conservation**
- **A devoted person is appointed to maintain the campus Eco- friendly.**
- **Campus Development, Cleanliness & Beautification Committee at college level is in function.**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Smart Board training given to the teachers.**
- **One Day Workshop on Research Methodology & Project Writing for PG students.**
- **12th State Level Shri Rabindranath Thakur English Paper Presentation Competition 2014 conducted for the students.**
- **Use of ICT in Teaching for various subjects.**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **Re-formation of IQAC & Distribution of Responsibilities to all the members of IQAC**
- **Appointment of Advisory Committee Members**
- **Organised an Orientation Workshop on Basic Computer Skills for the teaching staff in the College.**
- **An Orientation Programme was conducted for the IQAC Members at College Level and the role, importance, objectives and strategies of IQAC were explained and discussed.**
- **04 Review meetings were conducted throughout the year.**
- **API forms were duly filled up and collected by IQAC.**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Soft Skill Development Programme**
- **A daily conduct of National Anthem, Prayer followed by Omkar & meditation**
- **Commerce Week**
- **Shri Rabindranath Thakur English Paper Presentation Competition**
- **District Level Disaster Management Workshop**
- **Vachan Prakalp**
- **Competitive Examination Center**

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- **Environmental Awareness course has been introduced by the University in the Curriculum for Second Year students of Arts & Commerce faculty which includes Theory, Field Visit & Project Work.**
- **Tree Plantation in the campus.**
- **Students participated in rally 'Save Trees Save Environment'**
- **Ganesh Idol Collection under NSS on the bank of Godavari river, Nashik Road to avoid Water Contamination and create awareness among the citizens regarding Water & Soil Pollution.**
- **A student's visit was organised by the college to an exhibition on the theme BIO-DIVERSITY organised by Bhartiya Paryavaran Mantralaya.**
- **A student's visit was organised to a farm, where vegetables to be sold in international market, are sold. The students interviewed the farmer.**
- **An exhibition on the theme BEST OUT OF WASTE was organised in college**
- **Wallpapers on the theme Swachhata Abhiyan were published in the college**
- **Lectures were organised in the college under Yashwantrao Chavan Vyakhanmala (Lecture Series) on the theme Vanaspati Shatratil Gamti Jamti (In & Outs of Botany- Herbs)**
- **Swachha Bharat Abhiyan in collaboration with Rotary Club, Nashik was carried out in Nashik Road Railway Station**
- **Tree Plantation done at Chandgiri village in Nashik District.**

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

- **College has undergone SWOT Analysis**

Analysis of SWOT

STRENGTHS

1. The available infrastructure is utilised to its fullest. The result is:
 - a. the college has organised maximum programmes (on an average 7-8) are conducted per month.
 - b. Almost 110-120+ lectures are conducted for per subject per year. (This is in excess to the stipulated number of lectures determined by the University)
 - c. College has purchased and addition of new reference books in the library is in process.
2. Maximum utilization of Human Resources: Considering the total number of teaching & Non teaching staff, and the overall working days, the college conducts extension & extra- curricular activities such as MBA, Certificate Course in Human Rights, CPCT, Competitive Guidance Center, Counselling Center, National Service Scheme, Student Welfare Programmes, Civil Defense Crash Course, Soft Skill Development Programme, etc.
3. Due to 1 & 2, the college has tried to expand & cater to the maximum number of students by commencing non-grant division for Commerce. Being the only Women's College affiliated to SPPU in the Nashik area, college caters to the educational needs of the maximum number of socially & economically backward girl students.
4. Each teacher is qualified, including the teachers on contractual basis, and the maximum number of teachers are Ph D holders.
5. Maximum number of student participation in various Sports activities.

WEAKNESSES

1. Lack of Infrastructure: The college timing is 12 pm to 5 pm. However, the infrastructure is utilized on the sharing basis with the Junior college of the institution. It poses limitation on adding and implementing new courses.

2. Less Expansion:

Due to 1 & 2, it is difficult to have and implement new courses and hence cannot enrol & cater the maximum number of students.

OPPORTUNITIES

1. PG Research Center for Women can be introduced in future.
2. Women Study Center can be established in future.

THREATS/ CHALLENGES

Majority of the students come from social and economically backward background. There is less awareness among the parents of the enrolled students regarding education.

8. Plans of institution for next year

- **02 proposals for National Seminar**
- **02 proposals for State Seminar**
- **15 proposals to be submitted to Board of Student Welfare**
- **University Sponsored Soft Skill Development Programme**
- **Organise Commerce week**
- **Annual Medical Check up Camp for Students**
- **Annual Haemoglobin Check up Camp for Students**
- **Proposal for State Level English Paper Presentation Competition 2015-16**
- **Smart Board Training for the Teachers**
- **A Course in English Pronunciation**
- **Placement for students studying in Final Year (TY BA/BCOM & MA/ MCOM)**
- **Training the students for Employability under 'National Skill Development Programme'**
- **Arrange Industrial Visits for Students**
- **Remedial Course for Students for the subject- Accountancy**
- **Activities for Children and Women under National Service Scheme (NSS)**
- **Workshop on Counselling Training for Teachers**
- **A Course for Preparation of Competitive Examination**
- **NDLM's Digital India Drive**
- **Proposal for B. Voc and several programmes under Kaushal, UGC Grants.**

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure 1 (Best Practices)

Soft Skill Development Programme

A rigorous Soft Skill Development Programme of 10 days is organised for students studying in the Final Year of B. A. & B. Com. Sessions on various skills like Communication Skills, Interview Skills, Time Management, Group Discussion, Public Speaking, Body Language, etc are organised for the students. This helps in enhancing the employability skills among the students.

Commerce Week

A Commerce Week of 7 days is celebrated in the college by Commerce Department. Various competitions like Accountancy Quiz Competition, Public Speaking Competition, Advertisement Competition, Budget, etc are conducted for the students. This also helps in sustaining and maintaining the subject interest among the students.

District Level Disaster Management Workshop

District Level Disaster Management Workshop is organised for the students so as to enable them to face the problems during disasters. This also helps the students to protect not only themselves but also others.

Vachan Prakalp

This is one of the best practices being followed by the college. The college has a tie up with Corporation Library of Nashik District. Books are brought from the library and distributed among the students in the college. This activity helps in inculcating and developing reading habits among the students.

Competitive Examination Center

Training & Guidance is provided to the students who are preparing for the Competitive Examination like MPSC, UPSC, etc. The lectures are conducted throughout the year every Sunday (excluding Govt. Holidays & Vacation) between 8.00am – 10.00am and 10.30am-12.30pm. Experts are invited to guide and deliver talks on the on various relevant topics. The center holds an independent library of its own with approximately 400 books in it.

Annexure 2

Various Workshops/ Competitions conducted by Student Welfare Scheme of the College in collaboration with the Board of Students Welfare, Savitribai Phule Pune University, Pune (Financial Assistance received for all the activities) during the Academic Year 2014-15

1. District Level Competitive Examination Guidance Workshop

4 different sessions were organised in this workshop. 100 students participated in this workshop including students from other colleges. The themes of these sessions were

- a) Importance of Competitive Examination
- b) Nature & Methodology for the study of Competitive Examination
- c) Mental Preparation for Competitive Examination
- d) Preparation for Preliminary , Main & Interview Skills of Competitive Examination

2. Personality Development Workshop

02 different sessions were organised in this workshop. Approximately 80 students participated in this workshop including students from other colleges. The themes of these sessions were

- a) Jaagar Manacha (Enlightening of Mind)
- b) Personality Development & Inspiration

3. Emotional Intellectual Development Among Youth Workshop

03 different sessions were organised in this workshop. 117 students participated in this workshop including students from other colleges. The themes of these sessions were

- a) Emotional Intellectual Development
- b) Intellectual Quotient & Concept of Emotional Intellectuality
- c) Methods of Emotional Intellectual Development

4. District Level Leadership Development Workshop

02 different sessions were organised in this workshop. 75 students participated in this workshop including students from other colleges. The themes of these sessions were

- a) Leadership Quality- Concept & Importance
- b) Haasya yog (Laughter Therapy) & Leadership

5. District Level Social Sensitivity Awareness Workshop

03 different sessions were organised in this workshop. 60 students participated in this workshop including students from other colleges. The themes of these sessions were

- a) Social Sensitivity Awareness & Society
- b) Gender Equality
- c) Ways of Developing Social Sensitivity Awareness

6. District Level Trekking Camp

This one day camp was organised by college in collaboration with Savitribai Phule Pune University, Pune at Aundha Patta, Tq. Sinnar, Dist. Nashik. 92 students participated in this Camp including students from other colleges.

7. Nirbhay Kanya Abhiyan

This one day camp for rapling was organised by college in collaboration with Savitribai Phule Pune University, Pune at Aundha Patta, Tq. Sinnar, Dist. Nashik. 92 students participated in this Camp including students from other colleges.

8. District Level Dr. Babasaheb Ambedkar Mock Parliament Competition

The competition was based on the theme RULES THROUGH ORDINANCE. 06 groups from various colleges in Nashik District participated in this competition. The groups had to mock play the ordinance of their choice in the mock Parliament and project the formation of rules.

9. District Level Computerised Commerce Quiz

06 groups from various colleges in Nashik District participated in this competition. Its an online competition. The questions are based on various concepts in commerce and the students have to answer them.

10. District Level Online Accountancy Quiz

07 groups from various colleges in Nashik District participated in this competition. Its an online competition. The questions are based on various concepts in the subject of Accountancy and the students have to answer them.

11. State Level Shri Rabindranath Thakur English Paper Presentation Competition

This competition is organised for the students so as to develop interest among the students regarding English Language & Literature. The college has conducted the said activity for 12 consecutive years. Initiated at District Level, the college has succeeded in conducting this activity at University Level and later at State Level. Over 25 students participated in this competition

12. Special Guidance Scheme

Under this scheme special guidance is arranged by the experts from other colleges for the FYBA and FYBCOM students on the subjects Economics, English, Mathematics and Accountancy.

Annexure 3

A. Individual & Group Participation of the Students in Various Activities

- 1. 06 students participated in YCMOU Kusumagraj Adhyasan organised Workshop on STORY WRITING**
- 2. A Slide Show Presentation was made for the students on the theme Vanwasi Kalyan Ashram- An Introduction**
- 3. 02 students participated in PERSONALITY DEVELOPMENT CAMP organised by Swami Vivekananda Center**
- 4. 08 students participated in TREKKING CAMP organised by Tryambakeshwar College, Nashik at Hari Hareshwar.**
- 5. 02 students participated in State Level Inter- University Elocution Competition organised by Loksatta.**
- 6. 05 students participated in a workshop on INTERVIEW SKILLS organised by Kothari Institute of Management, Nashik**
- 7. 16 students participated in 04 groups in a Competition on BUSINESS PLAN organised by Sapkal Knowledge Hub, Nashik. 1 group won 3rd Prize of Rs. 5000/- in cash and 1 group won Consolation Prize of Rs. 1000/- in cash.**
- 8. 02 groups of 2 students each accompanied by a teacher for each group participated in University Level Research Activity “Avishkar” organised by Savitribai Phule Pune University, Pune.**
- 9. Students participated in DISASTER MANAGEMENT CAMP organised by SVKT College, Deolali Camp, Nashik**
- 10. 02 students participated in a DEBATE COMPETITION.**
- 11. 04 groups of students participated in a DEBATE COMPETITION Loknete Vyankatrao Hiray College, Nashik.**
- 12. 05 students participated in a SLOGAN COMPETITION organised by Saibaba Institute on HEART FESTIVAL.**

B. Activities Conducted for the Students by the College

- 1. PRINCIPAL'S ADDRESS** for the students of FYBA & FYBCOM students is organised by the college in the beginning of the Academic Year to acquaint the students with the teachers & various activities conducted in the college.
- 2. 57 students** were interviewed under **EARN & LEARN SCHEME** run by college in collaboration with **Savitribai Phule Pune University, Pune**. 35 students were selected.
- 3. Feast for students & a talk on Importance of Balanced Diet** was organised under **Nutritional Diet Awareness Week**.
- 4. Hon'bl Prime Minister of India, Shri Narendra Modi's Inspiring & Motivational Speech on SWACHHA BHARAT** was played live on Television in the college.
- 5. Water literacy Programme** was organised by college in collaboration with **Sakaal Madhyam Group** on the theme **SAVE WATER**.
- 6. Special Guidance Lectures** were organised for the students of **SYBCOM** who failed in **Accountancy** subject, the previous year.
- 7. Health Check UP Camp** was conducted for the **FYBA/ FYBCOM** students in the college.
- 8. A Visit of students** was arranged to **NATIONAL SCIENCE TRAIN EXHIBITION** on the theme **Bio- Diversity**.
- 9. Thalesmia Blood Test Camp** was organised for the students by the college.
- 10. A Guidance Lecture** was organised for the students on the theme **WOMEN'S HEALTH & CARE**. **Dr. Sudha Dumbre** specialised in this area was invited as **Resource Person**.
- 11. One Day Workshop** was organised by the college in collaboration with **CAREER DEVELOPMENT ACADEMY** on **Competitive Examination**.
- 12. A Guidance Lecture** was organised for the students on the theme **IMPORTANCE OF BREAST FEEDING & WATER- ELIXIR OF LIFE**. **03 Doctors** specialised in these areas were invited as **Resource Persons**.
- 13. HEAMOGLOBIN BLOOD TEST CAMP** was organised for the students in college.
- 14. 3rd Nashik District Level DANCE SPORTS COMPETITION** was organised by the college.
- 15. Inter- Collegiate Level WOMEN'S HOCKEY COMPETITION** was organised by the college.
- 16. An annual magazine of college "SRUJAN"** which includes articles, poems, etc written & composed by the students is published on **8th March** every year celebrating **INTERNATIONAL WOMEN'S DAY**.
- 17. A manuscript "SWAYAMSIDHHA"** written by students based on the wallpapers prepared by each department is published on **8th March** every year celebrating **INTERNATIONAL WOMEN'S DAY**.
- 18. ANNUAL PRIZE DISTRIBUTION DAY** is organised by the **Cultural Dept.** of the college to encourage & motivate the students who have won prizes in **Academic, Cultural & Sports** activities.

19. **ANNUAL GATHERING** is organised by the Cultural Dept. of the college for the students that creates a platform for them to expose and express their various cultural related qualities like Dancing, Singing, Acting, Fancy Dress, College Queen, One Minute Show Competition, etc.
20. Every year **GANESH FESTIVAL** is celebrated in the college for 5 consecutive days.
21. Every year **TEACHER'S DAY** is celebrated in the college on 5th September.
22. Instead of organising **SEND OFF Ceremony** for the Final Year students, the college celebrates **BEST WISHES PROGRAMME** for them every year.

C. Awards

1. **BEST COLLEGE AWARD** has been received by the College for organising various activities & workshops by Board of Student's Welfare, Savitribai Phule Pune University, Pune.
2. **BEST BOARD OF STUDENT'S WELFARE OFFICER AWARD** of the college has been received by Prof. Dr. Kushare K. D. for organising various activities & workshops by Board of Student's Welfare, Savitribai Phule Pune University, Pune.

D. Remarkable Social Extension Activity

Gaining access to safe drinking water is a serious issue affecting people of all ages worldwide. For those living in villages of Nashik District like Chandgiri, where the availability of improved water sources is limited, challenges can be immense and impact quality of life in significant ways.

However, with water purifier systems, vulnerable individuals can acquire one of the most important resources needed to sustain daily existence, and obtain peace of mind in the process. Water purifying systems are essential on a global scale as they increase access to clean water and sanitation. Poor water sanitation can leave adults and children susceptible to a variety of waterborne diseases, including typhus, cholera and typhoid fever. In places where clean water and sanitation is sparsely found, many individuals opt to drink, bathe, cook and clean using bottled water. For an alternative that is affordable, safer and better overall for the environment.

Jayam Foundation works for the betterment of the society particularly in the areas of Health & Sanitary and Environment Protection. The National Service Scheme Unit of College has adopted Chandgiri village and in Collaboration with Jayam Foundation, Nashik has planted purified RO WATER ATM in the village of Nashik District. Reverse Osmosis (RO) system offers a multi-stage filtration of water by combining active carbon and also particle filtration. It removes bacterial contaminants and chlorine and offer water with better taste and odour. It also prevents the entry of harmful substances such as lead into our body by eliminating them from drinking water. It offers healthy, clean water at a much lower price than bottled water. It reduces the risk of bladder cancer, colon cancer and rectal cancer by eliminating chlorine as well as chlorine by products from the drinking aqua.

An ATM card is issued to the villagers at Rs. 150/- each. The villagers can use this ATM card and avail 20 litres of pure RO water at the cost of Rs. 5/- per transaction. The amount is deducted from the card automatically. This card can be used any number of times and the service is available 24 hours a day. Once the amount on the ATM card is over, the user needs to recharge it with Rs. 150/- The plant is completely under the control of the Grampanchayat of the village and it takes care of the maintenance as and when required from the funds collected through the recharge of the ATM Cards. The approximate costing of installing this plant is Rs. 8,00,000/- (Rs. Eight Lakh). Chandgiri Grampanchayat also supplies this RO purified water to other villages by providing them the Water ATM Cards. This has resulted in decreased number of water diseases and also made the villagers health conscious. More than 250 families are availing this facility and the number is increasing rapidly.

Annexure 4

Academic Calendar 2014-15

Sr. No	Month & Week	Name & Details of the Programme/Activity
1	1 st June 25 th June 2014	Pre Admission Counselling
2	2 nd Week of June	Results of First Year Students are displayed
3	15 th June – 25 th October	Commencement of First Term
4	15th- 22nd June	Formation of various Committees & Work Distribution
5	1st week of July	Principal's Address to new entrants
6	June 3 rd Week	Formation of IQAC & Distribution of Responsibilities
7	July 3 rd Week	Appointment of Advisory Committee Members
8	4th week of July	Sending Proposals to BCUD, SPPU under QIP
9	15th August	Flag Hoisting
10	August 3 rd Week	Filling API / PBAS Forms
11	August 3 rd Week	Displaying List of Enrolled students
12	August 4th Week	Conducting Unit Test
13	5th September	Teachers' Day
14	2nd week of September	Feedback to the students on the basis of analysis of Unit Test
15	3rd week of September	Commerce Week
16	3rd week of October	Annual Examination for Repeater Students
17	3rd week of October	Soft Skills Development Programme
18	October Last Week	Orientation Programme for IQAC Members (College Level)
19	Last week of October	NSS Saptah
20	25th Oct- 18th Nov	Deepawali Vacation
21	19th November	Commencement of Second Term
22	20th November	Term End Examination
23	3rd week of December	NSS Special Winter Camp
25	30th & 31st December 2014	College Annual Gathering
24	1st week of January 2015	College Annual Sports Day
26	Last week of January	Annual Gathering for Teaching & Non- Teaching Staff
27	4th week of February	Paper Presentation Competition
28	8th March	Women's International Day- Publication of Srujan (College Annual Magazine) & Swayamsiddha (Manuscript prepared by students)
29	3rd week of March	Annual Examination
30	April 2015- 1 st Week	Quality Inspection Drive
31	2nd May 2016	Summer Vacation