

The Annual Quality Assurance Report (AQAR) of the IQAC(2016-2017)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

**NSPM's Late Bindu Ramrao Deshmukh Arts and
Commerce Mahila Mahavidyalaya, Nashik Road**

1.2 Address Line 1

Sane Guruji Nagar, Jail Road

Address Line 2

Nashik Road

City/Town

Nashik

State

Maharashtra

Pin Code

422101

Institution e-mail address

nspmacmm@yahoo.co.in

Contact Nos.

0253-2465967

Name of the Head of the Institution:

In-charge Principal Dr. Sameer Jagannath Limbare

Tel. No. with STD Code:

0253-2465967

Mobile:

9890985982

Name of the IQAC Co-ordinator:

Mr. Prakash Venunath Warkari

Mobile:

9604029128

IQAC e-mail address:

lbrdnaac@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

EC_57_RAR_58 dated 30-11-2011NSPMs Late BinduRamrao Arts and Commerce Mahila Mahavidyalaya, Nashik Road Maharashtra.docx

1.4 NAAC Executive Committee No. andDate:

(For Example EC/32/AandA/143 dated 3-5-2004.
This EC no. is available in the right corner-bottom
of your institution's Accreditation Certificate)

EC/57/RAR/58 dated 30-11-2011

1.5 Website address:

www.nspm.mahilacollege.in

Web-link of the AQAR:

<http://www.nspm-mahilacollege.in/>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sr.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	---	2004	2009
2	2 nd Cycle	B	2.39	2011	2016
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

04/02/2004

1.8 AQAR for the year(for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2011-12 submitted to NAAC on 24/12/2013
- ii. AQAR 2012-13 submitted to NAAC on 05/01/2014
- iii. AQAR 2013-14 submitted to NAAC on 05/01/2015
- iv. AQAR 2014-15 submitted to NAAC on 10/09/2016
- v. AQAR 2014-15 submitted to NAAC on 14/01/2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programmed

Arts Science Commerce Law PEI (Phased)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

**Savitribai Phule Pune University,
Pune**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR, etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>		<input type="text"/>
UGC-Special Assistance Programme DST-FIST	<input type="text"/>		<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>		
2.3 No. of students	<input type="text" value="01"/>		
2.4 No. of Management representatives	<input type="text" value="02"/>		
2.5 No. of Alumni	<input type="text" value="01"/>		
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="01"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>		
2.8 No. of other External Experts	<input type="text" value="02"/>		
2.9 Total No. of members	<input type="text" value="17"/>		
2.10 No. of IQAC meetings held	<input type="text" value="04"/>		
2.11 No. of meetings with various stakeholders:	<input type="text" value="02"/>	Faculty	<input type="text" value="04"/>
Non-Teaching Staff Students	<input type="text" value="04"/>	Alumni	<input type="text" value="02"/>
		Others	<input type="text"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC has played a vital role in:

- Facilitating various projects by Board of Students Welfare, Pune University and Board of Colleges and University Development, Pune University as well as projects under Quality Improvement Programme, Pune University
- Running Employability Development Programme in collaboration with Mitra, Germany.
- IQAC members contribute for the implementation of various activities and programmes conducted in the college.
- IQAC encouraged the teachers to present papers at International, national, state level seminars, conferences and workshops.
- IQAC also stimulated the teachers for paper publication in journals and writing books and to sustain the research culture in the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action			Achievements
No	Month and Week	Name and Details of the Programme/Activity	
1	June 3 rd Week	Re-formation of IQAC and Distribution of Responsibilities	New committee of IQAC was formed
2	July 3 rd Week	Appointment of Advisory Committee Members	Implemented
3	August 3 rd Week	Filling API Forms	Implemented
3	October Last Week	Orientation Programme for IQAC Members (College Level)	Implemented
4	April 2016- 1 st	Quality Inspection Drive	Implemented

	Week		
5	April 2016	IQAC Advisory Committee Meeting	Conducted

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

➤ **The AQAR was placed in the Local Management Committee of the college and it was approved.**

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02			
UG	02			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				02
Total	06			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02 (PG)
Trimester	
Annual	02 (UG)

1.3 Feedback from stakeholders* Alumni Parents Employer Students
(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

➤ **NO**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

➤ **NO**

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	09	05	NIL	

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	02						01		03

2.4 No. of Guest and Visiting faculty and Temporary faculty

08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	04	05
Presented papers	07	09	02
Resource Persons		01	06

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Various innovative processes are adopted by the institution in Teaching and Learning as follows:

- **Use of ICTtools including Power Point Presentation, use of audio-visual aids, Screening Movies, Plays and Drama, Language Programmes, use of web based lectures on You tube**
- **Lecture Series for Students (University sponsored), Students Academy, Industrial Visits, Field Visits, Survey, Project Work, Home Assignments, Book Reviews, Debates, Wall Paper Competition**
- **Case studies, Role plays, Group Discussions, Management Games, Stimulation (Street Plays) and Seminars**
- **Online Accountancy Quiz, Computerised Commerce Quiz, Power Point Presentation Competition, Elocution Competition, Essay Competition, Wallpaper Presentation**
- **Book Reviews**

2.7 Total No. of actual teaching days during this academic year

231

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple-choice Questions)

➤ **Open Book Examination, Periodical Tests, Research Projects for PG, Internal Revaluation and Photocopies of the answer sheets, Subject Wise Result Analysis, Providing Question Bank for descriptive, objective and multiple choice questions, Group Discussion, Paper Presentation, PPT Presentation, Industrial Visit Report, Survey Report, are some of the reforms initiated by the Institution in Examination/ Evaluation**

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
T.Y.B.Com	119	01	23	13	11	07
TYBA	67	06	16	06	05	
M. A.	11	01	07	03		
M. Com	47	16	15	01		

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching and Learning processes:

➤ **Students' Feedback is taken for every subject and on the basis of it the respective teacher is counseled for improvement in teaching as per the students' needs for better results.**

➤ **During the various meetings of Examination, IQAC members contribute their suggestions for improvising the Teaching and Learning process of the students individually as well.**

➤ **After the analysis of the results every year, IQAC provides feedback to the individual teachers regarding teaching methodology and subject knowledge acquisition of the students.**

➤ **IQAC promotes the use of ICT in teaching.**

➤ **API –PBAS of the entire teaching faculty is analyzed.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	Nil
HRD programmes	01
Orientation programmes	01
Faculty exchange programme	Nil
Staff training conducted by the university	01
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	01	NIL	03
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- **Academic Research Coordinator (ARC) is appointed by the University to look after the research activities at the college level.**
- **Research Committee has been formed in the College which encourages and supports the staff for research activities, thus creating healthy atmosphere for research.**
- **Students are encouraged to participate in the University Level Research activity AVISHKAR.**
- **An UGC committee is also formed in the college which takes care of sending various proposals for research activities and financial grants.**
- **A budgetary provision is made by the Management at the college level as to enable the research at several levels.**
- **State Level English Paper Presentation Competition is conducted for the students to inculcate research aptitude among students.**

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		NIL		NIL
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		02	02	
Outlay in Rs. Lakhs		1,60,000		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	07	01
Non-Peer Review Journals			
e-Journals	01	01	02
Conference proceedings	01	02	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2016-18	UGC BCUD	60,000/- 1,00,000/-	45,000/- 50,000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				95,000/-

3.7 No. of books published i) With ISBN . of Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--			--	--
Sponsoring agencies	--			--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakh :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialized	Applied	--
	Granted	--

3.17 No. of research awards/
 recognitions received by faculty and
 research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
 who are Ph.D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="30"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Under Extra Mural Activities a Lecture Series for 03 days is arranged for Senior Citizen Club in collaboration with Savitribai Phule Pune University**
Various activities were conducted by the National Service Scheme in collaboration with Savitribai Phule Pune University
- **Tree Plantation done in the village adopted by NSS at Jakhori, Taland Dist. Nashik**
- **A special winter camp of 07 days was organised at Jakhori village, Tal. and Dist. Nashik. Students conducted various activities in order to create awareness among the villagers like Swachhata Abhiyan, Disaster Management, Women Empowerment and Baal melava for children. Animal Husbandry and Exhibition was organised in which 370 animals were vaccinated. Lectures were organised on Organic Farming and Rural Development. A camp was organised for the Blood Check Up of the adolescent female students and they were guided by the doctors thereafter. Rallies on Awareness about education (Sarva Shiksha Abhiyan), Cleanliness (Swachha Bharat Abhiyan), Health (Swastha Bharat Abhiyan) etc were conducted.**
- **Health Check up camp was organized in the adopted village in collaboration with Santoji Thorat Medical college, Dhamangaon during NSS Special Winter Camp. Approximately 600 villagers benefited in this camp. 160 people were provided with free medicines after this check up.**
- **Students participated in Cleanliness Drive at Tryambakeshwar.**
- **Save Environment Save Nature- Ganesh Idol and Nirmalaya Collection by NSS students at Nandur Ghat, Nashik.**
- **Elocution Competition organized during NSS Week on the topics of Save Nature Save Environment, Swachhata Abhiyan, Plastic Free Abhiyan, Women Empowerment, etc.**
- **Voter Registration campaign was organized by the students in the college in collaboration with Election Commission, Nashik.**
- **Students participated in the Road Suraksha Saptah organized by Police Ayuktalaya, Nashik.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7700 sq. m			
Class rooms	14			
Laboratories	02			
Seminar Halls	01			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		08	UGC Grants and Funds provided by Institution	
Value of the equipment purchased during the year (Rs. in Lakhs)		1.37		
Others				

4.2 Computerization of administration and library

- **A computer with internet facility is available in the library.**
- **Administration has been already computerized to a larger extent with 04 computers, 02 Laptop, 02 Printers and 01 Xerox machine in the office.**

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3953	3,57,416	318	91,235	4271	4,48,651
Reference Books	1534	5,16,743	33	8,400	1567	5,25,143
e-Books	27				27	
Journals	32		02	37,345	34	37,345
e-Journals						
Digital Database			07	00	07	00
CD and Video	53	11,573	24	3165	77	14738
Others (specify)	967	1,33,692	00	00	967	133692
Audio Book			01		01	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	33	02	06	06	--	05	03	--
Added	--	--	--	--	--	--	--	--
Total	33	02	06	06	--	05	03	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- **01 Full time Faculty was appointed on Contractual Basis. The said faculty shouldered the responsibility of training students for Computer Course in the syllabus. He also assisted and trained the teachers as and when required.**
- **All students and faculty have access to internet.**
- **Smart board and LCD Projectors facility are available to teach the students.**
- **Internet facility is available in the office (04 computers), Library (01 computer), Examination Department (01 computer), NAAC Room (01 computer) and in the Principal's Cabin (01 Laptop).**

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.46
ii) Campus Infrastructure and facilities	3.01473
iii) Equipments	0.72365
iv) Others	0.82366
Total:	5.0220

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has played an important role in promoting:

- **Student friendly upgradation of Website from time to time.**
- **A separate section of books for preparation of Competitive Examination is made available to the students in the library.**
- **Free access of various sports equipments is provided to all the students.**
- **Book Discount Scheme is made available for the needy students.**
- **Advanced Learners Training is provided to the meritorious students independently.**
- **Guidance is provided to the students Under Weaker Section Guidance Scheme.**
- **Counselling Centre and Placement Cell are made available to students.**
- **Dayitva Nidhi (financial contribution made by the individual teachers) is available for the needy students.**
- **Feedback is taken from the students regarding the teaching of all the teachers.**
- **Under Vachan Prakalp books from Government Divisional Library are made available to the students in the college every month.**
- **Internet facility is made available to the students in the computer lab.**
- **Soft Skill Development Training Programme is provided to the third year students of B. A. and B. Com.**
- **Bridge Courses are organised for the students in few subjects.**

5.2 Efforts made by the institution for tracking the progression

- **Alumni Meetings are organized. The feedback is taken from the alumni. The college tries to incorporate the suggestions given by them for the present students.**
- **Alumni also offer their support in conducting various activities in the college.**
- **Analysis of Unit test and its feedback is given to students.**
- **Feedback on the basis of evaluation of the answer sheets is provided to the students.**
- **Analysis of the Results for each faculty is done.**
- **Student Academy is conducted by all departments and wall paper is prepared for the better understanding of the subject.**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
873	128	--	--

(b) No. of students outside the state

(c) No. of international students

+

Men	No	%	Women	No	%
	--	--			

(2015-16)						This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
295	257	53	205	00	790	386	244	46	194	00	949

Demand ratio Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

An independent Guidance Center for Competitive Examination is established in 2006-2007 and has been running by the college for the students who are preparing for these exams. Workshops are conducted for the students and expert's guidance is provided. A separate section in the college library is maintained for this center. The college has a separate budgetary provision to purchase books.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- **An independent Counselling Center is established and run by the college for the students where counselling is provided to the needy students on daily basis during college hours(between 4-5 p.m.)**
- **Mrs. Ashwini Kulkarni guided the students on Career Opportunities In WNS Company, Nashik organized in collaboration with the college and Global Talent Trek**
- **A 45 Days Training Programme was organized for the students who have qualified B. A. / B. Com and interested in pursuing higher education i.e. Post Graduation in their respective fields in collaboration with the college and Global Talent Trek**
- **Economic Literacy Awareness Programme was organised for the students of PG in the college**
- **A Workshop was organised for the students for preparation of Competitive Examination by Study Circle and Career Development Academy.**
- **Guidance talks are organized through NSS during Special Winter Camp.**

No. of students benefitted

117

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	128	06	NIL

5.8 Details of gender sensitization programmes

- **03 Sessions were conducted under Extra Mural Activities for the students on Gender Sensitivity.**
- **A lecture was organised on Women Empowerment in Special Winter Camp in Jakhori Village, Dist. Nashik under NSS.**
- **Guidance on Health awareness was organized for the students.**
- **District Level Workshop was organized on Social Sensitivity and Awareness (03 sessions were organised).**
- **A lecture was organised on Pre- Marriage Counseling.**
- **Organised a workshop on Fearless Daughter and Beti Bachav Abhiyan.**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution (from SPPU)	37	2,06,000/-
Financial support from government	561	37,32,445/-
Financial support from other sources		
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.13 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No grievance found

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution



"ENLIGHTENMENT THROUGH KNOWLEDGE"

Our Mission Is:

- **To empower the students, especially from weaker and needy sections, through quality education,**
- **To promote creativity, entrepreneurship and use of information and technology,**
- **To cultivate leadership skills among students with moral, mental and physical strengths,**
- **To nurture human values and sensitivity about socially relevant issues through education and research.**

6.2 Does the Institution has a management Information System

- i. The communication with the parent institution (NSP Mandal) is done through email or scanning of the required document.
- ii. Ministry of Human Resource Development: The College sends the category wise information of students, college facilities, result analysis, teaching and non-teaching staff, library and internet facility, number of computers, indoor and outdoor games are provided to Ministry of Human Resource Department at state and central level.

6.3.1 Curriculum Development

- **Syllabus for particular need based Courses run by the College like Soft Skill Development Programme, Certificate Course in English, and Guidance for Weaker Section. Modules of the courses are prepared through the process of interaction and discussion with the students.**

6.3.2 Teaching and Learning

- **Adopting holistic educational approach**
- **Creative learning methods, students' projects and e-learning pedagogies**
- **Use of ICT technique for effective teaching.**
- **Teaching plans are recorded as daily teaching reports (DTR).**
- **At the beginning of teaching the basic concepts and fundamentals of each subject are taught to the new entrants.**
- **Guest lectures, extracurricular activities, student seminars are organised for the students and other assignment are allotted to the students.**
- **Power Point Presentations based on Syllabus are prepared for the students.**
- **Student's Academy and Group discussions are conducted for the students based on the syllabus.**
- **Various workshops and competitions like Paper Presentation Competition, Computerized Commerce Quiz, Online Accountancy Quiz, Budget Competition, Debate Competition, Elocution Competition, Power Point Presentation Competition, Poster Presentation, etc are conducted for the students.**
- **Wallpapers of all the departments are prepared and displayed by the students in the college under the guidance of the concerned teachers.**

6.3.3 Examination and Evaluation

- **Online Question Papers are provided for PG (MCom/ MA) by the University. Bar Code system was initiated by the University.**
- **Periodical / Unit tests of all the subjects are conducted for the students in the College.**
- **Open Book Test is initiated by English and Marathi Dept. in the college.**
- **The examination time tables are displayed on the notice boards.**
- **External examiners are appointed as per approved panel and it is kept strictly confidential.**
- **Continuous monitoring of students in terms of seminars, internal examination, projects.**
- **Total computerized result processing for FYBA and FYBCom examination and the results are published within stipulated time.**
- **Photo copies of answer books are provided to applicants on demand.**
- **Feedback is provided on the basis of Students' performances in the tests and discussions are brought about in classrooms in order to update their subject comprehension.**

6.3.4 Research and Development

- **One Day Research Methodology Workshop was conducted for the students of M.Com and M.A**
- **Lectures are organised for the Teachers under Staff Academy.**
- **Teachers and students participated in 'Avishkar', a research based University Level activity.**
- **A provision of Financial assistance is made in the budget for the faculty for research and development.**

6.3.5 Library, ICT and physical infrastructure / instrumentation

- **The website of the college is updated**
- **Smart Board and Television has already been installed in the College.**

6.3.6 Human Resource Management

Optimum utilization of Teaching Staff at PG Level and various courses run in the college like:

- **Soft Skill Development Training Programme**
- **CCET (Center for Career Enhancement and Training)**
- **MBA affiliated to Yashwantrao Chavan Maharashtra Open University, Nashik**
- **Study Center of CPCT and Human Rights Course, YCMOU**
- **Competitive Examination Guidance Center**
- **Civil Defence Unit**
- **Environmental Awareness Course**
- **PG Level (M.A/ M. Com)**

6.3.7 Faculty and Staff recruitment

- **All temporary teachers are appointed on contractual basis instead of Clock Hour Basis**
- **As per the rules and regulations of UGC, all the Teachers are SET/ NET or Ph. D qualified.**
- **As per the rules and regulations of UGC and SPPU, CAS is implemented for teachers accordingly pay fixations are done.**
- **Efforts are made to fill the vacant teaching post.**

6.3.8 Industry Interaction / Collaboration

Organized Industrial Visits, Training Programme, Guest Lectures for the students. Placement Cell is established in the College under which various activities like Campus Interviews are arranged in the college.

- **7 Days Training Program** was arranged on **Counselling Training Workshop** with the collaboration of Human Resource, Research and Development Department (Pvt. Ltd Company), conducted by *Dept. of Psychology*.
- **Educational Industrial Visit** was organized at Nashik Cluster, Ambad, in which **84 students** participated organised by Economics and Psychology Department.
- Lecture on- **“Employment Opportunities in WNS Company, Nasik”** by Smt. Ashwini Kulkarni was arranged by Global Talent Rank Organization, Pune.
- *Memorandum of Understanding* for **Cyber Security** was signed with **Quick Heal Company**.
- A lecture on Cyber Security was organised by Dept. of Commerce
- A lecture on **Employment Opportunities** conducted by S.Y.Consultancy Company.
- A *training program* on ‘**Economic Literacy**’ delivered by R. K. Devdhar for B. Com and M. Com students.
- A *45 Days Training Programme* was arranged by **Global Talent Rank Company**, Pune for U.G. and P.G. Arts and Commerce students, in which **39 students** participated.
- A **Campus interview** for **Senior Bank Officer** for **ICICI Bank** was arranged by Institute of Finance, Banking and Insurance Bhopal. **86 students** were participated in the Campus interview. **21 students** selected in the Second round. **4 Students** got selected in the final round.
- Organized **One day Industrial Training Programme** by Mahindra Pride School. **50 students** participated in this Programme.
- Students were given the training of **Tally, C++ Training under Placement Cell**
- Under **Soft skill Development Programme** students participated in an activity wherein they had to work for one hour and earn remuneration for it. They also need to submit a certificate of the same.

6.3.9 Admission of Students

- **Students are given admission on the First Come First Served Basis**
- **Pre admission counselling is provided to the students and guidance is provided regarding the selection of various subjects of the respective courses (Arts and Commerce)through Admission Committee formed in the college before the commencement date of the Academic Year (15 days prior to actual first working day)**
- **The college takes care that admissions are given to the students from all Categories to ensure equality. The college facilitates free-ship, fee concessions, scholarships to the students from disadvantaged community and economically weaker sections.**
- **The college has introduced system of interaction with the students by the panel of teachers at the time of admission**

6.4 Welfare schemes for

Teaching	01
Non teaching	01
Students	08

6.5 Total corpus fund generated

NIL

(No funds are generated at College Level. However, the grants from UGC and QIP, SPPU are received.)

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	M. S. Joshi and Co.	Yes	NSP Mandal, Nashik
Administrative	Yes	M. S. Joshi and Co.	Yes	NSP Mandal, Nashik

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes

Yes

No

For PG Programmes Yes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- **A Chief Examination Officer (CEO) is appointed by the College and approved by the University for smooth and effective functioning of the Examinations.**
- **Online question Papers facility has been initiated by the University.**
- **Photocopies of Answer sheets are made available for the students by the University (if demanded by the students).**
- **Bar code system for the Answer Sheets has been introduced by the University.**
- **Choice based Credit System is implemented for PG (MA and MCom)**
- **Research Projects for M Com / M. A.**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- **Circulars are issued by the University to the affiliated colleges for encouraging for autonomy.**

6.11 Activities and support from the Alumni Association

- **38 students benefitted from the Health Check-up Camp organized in our college with the collaboration of Shree Guruji Rughnalya, Nashik. For this activity college paid 3,800/- Rs. fees to the hospital on the behalf of students.**
- **The data regarding the Alumni is updated.**
- **04 meetings of Alumni students were held in the year.**
- **Several programmes and activities were arranged and organised as the Institution celebrated the Centennial year of Nashik Shikshan Prasarak Mandal.**

6.12 Activities and support from the Parent – Teacher Association

- **Parent – Teacher Association plays a vital role for the National Service Scheme (NSS) Special Winter Camp. 50 students participate in this residential camp.**
- **NSPM and our college organized Ex-students' Assembly and invited them to participate in Hundred Years' Celebration of NashikShikshanPrasarakMandal, one of the oldest educational institutes in Nashik.**
- **Presence of Parents in various Cultural, Sports and Academic Programmes**

6.13 Development programmes for support staff

In- house training was provided to the non teaching staff on Team Building, Coordinating Skills, Interpersonal Skills and Communication Skills

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Tree Plantation is done in the College Campus.**
- **Cleanliness and Maintenance is done regularly.**
- **Utmost importance is given to Plant Conservation**
- **Campus Development, Cleanliness and Beautification Committee at college level is in function till date.**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **One Day Workshop on Research Methodology and Project Writing for PG students.**
- **14th StateLevel Shri Rabindranath Thakur English Paper Presentation Competition 2014 conducted for the students.**
- **Development of e-content and e-material for the commerce students**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **Re-formation of IQAC and Distribution of Responsibilities to all the members of IQAC**
- **An Orientation Programme was conducted for the IQAC members at college level and the role, importance, objectives and strategies of IQAC were explained and discussed.**
- **04 meetings of IQAC were conducted throughout the year.**
- **API forms were duly filled up and verified by IQAC and feedback is given to the concerned teaching staff.**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **From Classroom to Community (NSS)**
- **Soft Skill Development Training Programme**
- **Along with the annual college magazine- SRUJAN, (a manuscript)- SWAYAMSIDDHA is published**

Provide the details in annexure (annexure need to be numbered as i, ii, iii)

7.4 Contribution to environmental awareness / protection

- **Environmental awareness course has been introduced by the University in the Curriculum for Second Year students of Arts and Commerce faculty which includes Theory, Field Visit and Project Work.**
- **The students of NSS and BSW have adopted the trees in the college and taken up the responsibility of watering the plants every day. This helps in nurturing and sustaining the trees that have been planted.**
- **Students participated in rally 'Save Trees Save Environment'**
- 1. Ganesh Idol collection under NSS on the bank of Godavari river, Nashik Road to avoid water contamination and create awareness among the citizens regarding Water and Soil Pollution.**
- 2. A student's visit was organised to a farm, where vegetables are sold in the international market. The students interviewed the farmers.**

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Analysis of SWOT

- **College has undergone SWOT Analysis**

STRENGTHS

1. Sustainability in curricular, co- curricular and extra- curricular activities and maximum utilization of Human Resources
2. National Anthem, Prayer is followed by Meditation in order to inculcate moral and ethical values among the students.
3. Financial assistance is provided to the needy and backward students in order to promote higher education among the students and to bring them in the mainstream.
4. Being the only Women's College affiliated to SPPU in the Nashik city, college caters to the educational needs of the maximum number of socially and economically backward girl students.

WEAKNESSES

The number of subjects taught at Special Level is limited.

There is no hostel facility for the girl students.

OPPORTUNITIES

The following Centres will be introduced in future.

1. Research Centre
2. Coaching courses for NET/ SLET examinations
3. Yoga Centre

THREATS/ CHALLENGES

1. It has always been a challenge for the college to promote educational and career awareness among the students who get married before completing their degree.
2. Medium of instruction is vernacular.

8.Plans of institution for next year

The college has planned to:

- **Submit Fifteen proposals to Board of Student Welfare**
- **Conduct University Sponsored Soft Skill Development Training Programme**
- **Organise Commerce week**
- **Conduct Blood Donation Camp under NSS Special Winter Camp**
- **Send proposal for State Level English Paper Presentation Competition 2017-18**
- **Arrange Placement Camp for students studying in Final Year (TY BA/BCOM and MA/ MCOM)**
- **Organise Training the students for Employability under 'National Skill Development Programme'**
- **Arrange Industrial Visits for Students**
- **Conduct Remedial Course for Students for the subject- Accountancy& English**
- **Carry out various activities under National Service Scheme (NSS)**
- **Organise a Two Day Disaster Management Workshop**
- **Organise Voter's Awareness Abhiyaan**
- **Organise Rasta Suraksha (Road Safety) Awareness Abhiyaan**
- **Organise Public Awareness Programme regarding government schemes through Street Plays.**
- **Organise a Yoga & Meditation training programme for the students**
- **Conduct a workshop for the teachers on Research Methodology**
- **Organise a workshop for the teachers on How to Write a Research Paper for Impact Factor/ E- Journals**

Name: Mr.Warkari Prakash Venunath



Signature of the Coordinator, IQAC

Name: Dr.Limbaré Sameer Jagannath



Signature of the Chairperson, IQAC

Annexure 1 (Overview- Best Practices)

Soft Skill Development Training Programme

A rigorous Soft Skill Development Programme of 10 days is organised for students studying in the Final Year of B. A. and B. Com. Sessions on various skills like Communication Skills, Interview Skills, Time Management, Group Discussion, Public Speaking, Body Language, etc are organised for the students. This helps in enhancing the employability skills among the students.

Commerce Week

A Commerce Week of 7 days is celebrated in the college by Commerce Department. Guest Lectures were organised on the topics- **Career in Banking Sector, Career Opportunities for the Commerce Students, Computerised Accounting, Tally, and Tally ERP-9.** Interviews of successful women in various fields like Hotel Industry, Fashion Designing, and Orator were conducted in the college. This helps in sustaining and maintaining the subject interest among the students.

District Level Disaster Management Workshop

A 02 days District Level Disaster Management Workshop of 06 sessions was organised for the students so as to enable them to face the problems during disasters. This also helps the students to protect not only themselves but also others. 111 actively students participated in this workshop.

Vachan Prakalp

This is one of the best practices being followed by the college. The college has a tie up with Corporation Library of Nashik District. Books are brought from the library and distributed among the students in the college. This activity helps in inculcating and developing reading habits among the students.

Competitive Examination Center

Training and Guidance is provided to the students who are preparing for the Competitive Examination like MPSC, UPSC, etc. The lectures are conducted throughout the year every Sunday (excluding Govt. Holidays and Vacation) between 8.00am – 10.00am and 10.30am-12.30pm. Experts are invited to guide and deliver talks on the on various relevant topics. The center holds an independent library of its own with approximately 400 books in it.

Best Practice 1

1. Title of the Practice- From Classroom to Community (NSS)

National Service Scheme (NSS) has been playing a vital role in enriching the souls and minds of the students. It is a programme for students to cater to the needs of the community, as and when required. It will also help the students to communicate with the society. The students joining this scheme develop many behavioral interactive skills. They visit the rural areas as NSS volunteers during the regular activities and special camp.

2. Objectives of the Practice

The main objectives of these activities are to help the students to:

1. understand the community in which they work
2. understand themselves in relation to their community
3. identify the needs and problems of the community and involve them in problem-solving
4. develop among themselves a sense of social and civic responsibility
5. utilise their knowledge in finding practical solutions to individual and community problems
6. develop competence required for group-living and sharing of responsibilities
7. gain skills in mobilising community participation
8. acquire leadership qualities and democratic attitudes
9. develop capacity to meet emergencies and natural disasters and
10. practise national integration and social harmony

3. The Context

The Motto of NSS- "Not Me But You", reflects the essence of democratic living and upholds the need for self-less service. NSS helps the students develop appreciation to other person's point of view and also show consideration to other living beings. The philosophy of the NSS is well doctrined in this motto, which underlines on the belief that the welfare .of an individual is ultimately dependent on the welfare of the society on the whole and therefore, the NSS volunteers shall strive for the well-being of the society.

4. The Practice

Various activities carried out under NSS are as follows:

i. Awareness on Environmental Protection:

Ganesh Idols were collected on the bank of Godavari river, Nashik Road to avoid water contamination and create awareness among the citizens regarding Water and Soil Pollution.

Students participated in a rally 'Save Trees Save Environment'

ii. Tree Plantation:

Tree plantation was done in the village adopted by NSS at Jakhori, Tal and Dist. Nashik

iii. Rallies:

Rallies were organized on awareness about **Education**(*Sarva Shiksha Abhiyan*), **Cleanliness**(*Swachha Bharat Abhiyan*) and **Health**(*Swastha Bharat Abhiyan*)

iv. Cleanliness Drive:

Students participated in Cleanliness Drive at Prayag Teerth, Tryambakeshwar.

v. Elocution Competition

Elocution Competition was organized during NSS Week on the topics of Save Nature Save Environment, Swachhata Abhiyan, Plastic Free Abhiyan, etc.

vi. Voter Registration Campaign:

Voter registration campaign was organized by the students in the college in collaboration with Election Commission, Nashik.

vii. Health Awareness Programme:

Health Check up camp was organized in the adopted village in collaboration with Santoji Thorat Medical College, Dhamangaon during NSS Special Winter Camp. Approximately 600 villagers benefited in this camp. 160 people were provided with free medicines after this check up. 12 patients were provided treatment under Rajiv Gandhi Jeevandayee Health Scheme

viii. Special Winter Camp:

A special winter camp of 07 days was organised at Jakhori village, Tal. and Dist. Nashik. Students conducted various activities in order to create awareness among the villagers like Swachhata Abhiyan, Disaster Management, and Women Empowerment and Baal melava for children. Animal Husbandry and Exhibition was organised in which 370 animals were vaccinated. Lectures were organised on Organic Farming and Rural Development. A camp was

organised for the Blood Check Up of the adolescent female students and they were guided by the doctors thereafter. etc were conducted.

5. Evidence of Success

The motto of NSS is to develop the community by educating the society along with the students' personal development. One of the objectives of NSS is uphold personal growth of students through involvement in community development. In the special winter camp, the students interact with the villagers, particularly women, discuss various issues, try to create awareness among them regarding education, cleanliness, health and hygiene, building and using toilets, etc. This helps in developing the personality of the students.

6. Problems Encountered and Resources Required

- i. The participation of the villagers in the various activities carried out for them is less.
- ii. The internal factors like political and social conflict among the villagers affect the programmes.

7. Notes (Optional)

Best Practices 2

1. Title of the Practice- Soft Skill Development Training Programme

Soft Skill Development Training Programme is for overall development of the students, creating skills necessary for enhancing employability as well as entrepreneurial abilities of students. Soft skills comprise pleasant and appealing personality traits as self-confidence, positive attitude, emotional intelligence, social grace, flexibility, friendliness and effective communication skills. It represents a fundamental attribute that today's knowledge based economy is demanding from its employers, employees and businesses. The programme covers lectures, work-shops and demonstrations by experts. Therefore, well known personalities from various fields are invited to share their experiences and success stories. This motivates students for their overall development.

2. Objectives of the Practice

The main objectives of this programme are to:

- a) become self-confident individuals by mastering inter-personal, team management, and leadership skills
- b) help formulate problem solving skills
- c) guide students in making appropriate and responsible decisions
- d) create a desire to fulfil individual goals
- e) educate students about unproductive thinking, self-defeating emotional impulses, and self- defeating behaviour
- f) develop effective communication skills
- g) develop effective presentation skills
- h) give each student a realistic perspective of work and work expectations
- i) better the ability to work with others

3. The Context

NSPM's Late B R D Arts and Commerce Mahila Mahavidalya, Nashik Road, started functioning in the academic year 1998-99, is the only Women's college in Nashik affiliated to the Savitribai Phule Pune University. The college has initiated this programme for empowering the women students for the academic and personal development of the students. Majority of the students (around 70% to 80%) come from low strata of the society. Most of them belong to economically backward classes. Also, approximately, all the students come from vernacular (Marathi) medium of schooling. They lack confidence when communicating with others. Hence, there was an intense need to develop a programme that will groom these students and develop all-round personality with a mature outlook to function effectively in different circumstances. It will also help them to develop broad career plans, evaluate the employment market, identify the organizations to get good placement, match the job requirements and skill sets. At the Soft Skill Development Program, training is imparted to fine-tune the students' attitudes, values, beliefs, motivation, desires, feelings, eagerness to learn, willingness to share and embrace new ideas, goal orientation, flexibility, persuasion, futuristic thinking, diplomacy, and various skill sets of communication, manners, and etiquette so that they will be able to deal with different situations diligently and responsibly.

4. The Practice

Initiated in 2007, Soft Skills Development Training Programme is an activity which has been **running in full swing since 10 years**. It is organised for the students studying in Final year of the college (T.Y.B.A and T.Y.B.Com). It is sponsored by Savitribai Phule Pune University, Pune. It is a rigorous training programme of **10 days with 03 sessions everyday** between 12 to 1.30pm, 1.30 to 3.00pm and 3.30 to 5.00pm. One of the innovative activities in this programme is that the students are asked to visit an organization and get a job for themselves for

at least one hour. All the students participate in this activity and get a certificate to that effect and submit it to the coordinator of the programme. This gives them the actual work experience (though it is only for an hour).

Sessions are organised on various topics like:

- Communication Skills
- Body Language
- Effective Leadership
- Goal Setting
- Team Building
- Presentation Skills (Preparing and delivering presentation)
- Problem Solving
- Public Speaking
- Stress Management
- Team Building
- Time Management
- Positive Assertiveness
- Interview Techniques (From Interview Point of View)
- SWOT Analysis

5. Evidence of Success

The Soft Skill Development Training Programme is designed to develop the overall personality of the students and enhance the employability skills among them. apart from the regular sessions on the last day of the training programme, Power Point Presentation competition is organised for the students. They are divided in groups and they make presentations. Every student has to participate in this presentation and face the questions of the audience and the judges. A tremendous change is observed in the students communication, body language, stage daring, assertiveness, confidence, positive attitude, team work, etc.

6. Problems Encountered and Resources Required

- i. The available infrastructure is inadequate.
- ii. The financial resources are meagre.

7. Notes (Optional)

Annexure 3

Various Workshops/ Competitions conducted by Student Welfare Scheme of the College in collaboration with the Board of Students Welfare, Savitribai Phule Pune University, Pune (Financial Assistance received for all the activities) during the Academic Year 2016-17

District Level Dr. Babasaheb Ambedkar Mock Parliament Competition

The competition was based on the theme Maternal Benefit Ordinance, GST Ordinance, Elections in the College for the students, etc. 10 groups from various colleges in Nashik District participated in this competition. The groups had to mock play the ordinance of their choice in the mock Parliament and project the formation of rules.

State Level Shri Rabindranath Thakur English Paper Presentation Competition

This competition is organised for the students so as to develop interest among the students regarding English Language and Literature. The college has conducted the said activity for 14 consecutive years. Initiated at District Level, the college has succeeded in conducting this activity at University Level and later at State Level. Over 25 students participated in this competition.

Special Guidance Scheme

Under this scheme, special guidance is arranged by the experts from other colleges for the FYBA and FYBCOM students on the subjects Economics, Mathematics and Accountancy.

Nirbhay Kanya Abhiyan

Gynaecologist Dr. Nivedita Pawar inaugurated the programme and Police Inspector Ms. Namrata Desai guided the students on Social Security. A session on Karate Techniques was also organised. 97 actively students participated in this workshop.

Personality Development Workshop

95 students actively participated in this workshop. 03 sessions on various topics dealing with personality development were organised for the students.

Health Awareness Programme

A lecture was organised for the students on **How to take care of our Health?**

Remarkable Social Extension Activity

Gaining access to safe drinking water is a serious issue affecting people of all ages worldwide.

Jayam Foundation works for the betterment of the society particularly in the areas of Health and Sanitary and Environment Protection. The National Service Scheme Unit of College in collaboration with Jayam Foundation has installed **purified RO WATER ATM** in the adopted Jakhori village, Tal.and Dist. Nashik.

This has resulted in **decreased number of water diseases** and also made the villagers health conscious. More than **350 families are availing this facility** and the number is increasing rapidly. People from neighbouring villages also use this facility.

This has turned out good source of income for the Gram Panchayat, Jakhori village, Tal. And Dist. Nashik.

Award Received

The adopted Jakhori village, Tal. And Dist. Nashik has received **Nirmal Gram Puraskar** from Govt. of Maharashtra.